

## VETERAN CAR COMPANY LIMITED

### CONDITIONS APPLIED TO ALL APPLICATIONS FOR A VCC VETERAN PASSPORT

1. **Company**  
The Company is *Veteran Car Company Limited* of Jessamine Court, 15 High Street, Ashwell, Hertfordshire, SG7 5NL
2. **Definitions**  
The following terms shall have the following meanings respectively in these Conditions:
  - 2.1. **"LBVCR"** The London to Brighton Veteran Car Run
  - 2.2. **"LBVCR Deadline"** 31<sup>st</sup> December 1904
  - 2.3. **"VCC Veteran Agreement"** The agreement between the VCC Veteran Passport Applicant and the Company arising from the VCC Veteran Passport Application
  - 2.4. **"VCC Veteran Passport"** A VCC Veteran Passport issued by the Company in accordance with these Conditions
  - 2.5. **"VCC Veteran Passport Applicant"** An applicant for an VCC Veteran Passport
  - 2.6. **"VCC Veteran Passport Application"** An application for a VCC Veteran Passport
  - 2.7. **"RAC"** The Royal Automobile Club
3. **Application of Definitions**  
The definitions in Clause 2 above shall apply to all these Conditions and:
  - 3.1. The Dating Rules set out in Appendix 1 shall be incorporated in these Conditions in their entirety
  - 3.2. A defined word in the Dating Rules shall have the same meaning in these Conditions.
  - 3.3. The masculine or neuter singular used throughout these Conditions shall include the plural and all genders.
  - 3.4. A defined word shall include the singular and plural versions.
  - 3.5. Words denoting a person shall include a firm or corporation.
  - 3.6. Headings do not affect and are not a guide to the construction of the Clauses beneath them.
4. **Waiver and Applicable Law**  
The following shall apply to the VCC Veteran Agreement:
  - 4.1. The functions and practices of the Company which it shall perform for VCC Veteran Passport Applicants are a matter of private contract only between the VCC Veteran Passport Applicants and the Company.
  - 4.2. The VCC Veteran Passport Applicants acknowledge and accept that the Company performs no governmental functions or practices which would be subject to judicial review under Rule 54 of the Civil Procedure Rules (or any rule or procedures replacing or modifying the same).
  - 4.3. The VCC Veteran Passport Applicants individually hereby waive all right to any such judicial review.
  - 4.4. Each VCC Veteran Passport Applicant hereby waives all right of action of any kind against the Company and any individual members of the Dating Advisory Committee and the Editor in respect of:
    - 4.4.1. the process of the dating and identification of a Conveyance;
    - 4.4.2. the contents of any Report;
    - 4.4.3. the result of any Audit;
    - 4.4.4. the result of any Assessment;
    - 4.4.5. any Ruling;
    - 4.4.6. the contents of any Certificate;
    - 4.4.7. any Review;
    - 4.4.8. the withdrawal and cancellation of any Certificate or any certificate issued by the Club in the past;
    - 4.4.9. the issue or contents of any VCC Veteran Passport;
    - 4.4.10. the failure of the Company to issue any VCC Veteran Passport;
    - 4.4.11. the withdrawal of a VCC Veteran Passport for any reason by the Company;
    - 4.4.12. the organisation and/or conduct of any Event;
    - 4.4.13. the contents of any publication issued by the Company;
    - 4.4.14. any other function or process of the Board, the Editor, the Dating Advisory Committee or any agent of the Company of any kind.
  - 4.5. No VCC Veteran Passport Applicant shall commence or support any proceedings against the Company or any of its officers employees or agents under the Fraud Act 2006 or otherwise in respect of any acts or omissions concerning any Motor Car
  - 4.6. These Conditions and all Appendices shall be binding in their entirety upon the VCC Veteran Passport Applicant.
  - 4.7. English Law only shall apply to these Conditions and their entire contents.
  - 4.8. All VCC Veteran Passport Applicants hereby submit to the exclusive jurisdiction of the Courts in England in London.
5. **VCC VETERAN Agreement**  
The VCC Veteran Agreement between the VCC Veteran Passport Applicant and the Company is as follows:
  - 5.1. The VCC Veteran Passport Applicant makes the VCC Veteran Passport Application subject to these Conditions;
  - 5.2. These Conditions are incorporated into the VCC Veteran Agreement between the VCC Veteran

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- Passport Applicant and the Company in their entirety;
- 5.3. There is no other agreement between the VCC Veteran Passport Applicant and the Company;
  - 5.4. If the VCC Veteran Passport Applicant is more than one person or party its obligations under this Agreement shall be joint and several
  - 5.5. An obligation on any of the VCC Veteran Passport Applicant or the Company to do anything includes an obligation to procure that it is done
  - 5.6. Any restriction or prohibition shall include an obligation not to allow any infringement of that restriction or breach of that prohibition
  - 5.7. It is not intended that any person will be entitled to enforce any provisions of this Agreement who would not have been so entitled but for the Contracts (Rights of Third Parties) Act 1999
  - 5.8. The VCC Veteran Passport Applicant and the Company alone may rescind or vary this Agreement by mutual consent without the consent of any third party
  - 5.9. Submission of the VCC Veteran Passport Application with the fee stipulated from time to time by the Company and acceptance of the same by the Company shall constitute the VCC Veteran Agreement between the VCC Veteran Passport Applicant and the Company
  - 5.10. If the VCC Veteran Passport Application is successful the VCC Veteran Passport Applicant will automatically be granted Associate Membership (as defined in the constitution of the Club) of the Club at no charge. for the period from the date of issue of the VCC Veteran Passport for which the VCC Veteran Passport Applicant applied to 31<sup>st</sup> December in that year
  - 5.11. Associate Membership of the Club does not entitle the VCC Veteran Passport Applicant to participate in events organized by the Club.
  - 5.12. The VCC Veteran Passport does not make the Conveyance eligible to participate in Club events.
6. **Rules applying to a VCC Veteran Passport Application**
- 6.1. A VCC Veteran Passport Application may only be made in respect of a Motor Car.
  - 6.2. A VCC Veteran Passport shall only apply to the LBVCR event.
  - 6.3. The Dating Advisory Committee only shall undertake any Research in respect of a Conveyance the subject of a VCC Veteran Passport Application.
  - 6.4. A VCC Veteran Passport Applicant shall make a VCC Veteran Passport Application to the Company on the form stipulated from time to time by the Company and shall pay the fees required by the Company at that time.
  - 6.5. The Company shall be entitled to require the VCC Veteran Passport to supply to the Dating Advisory Committee such photographs of the Conveyance the subject of a VCC Veteran Passport Application as it shall decide.
  - 6.6. A VCC Veteran Passport Applicant must complete details about the Conveyance in that VCC Veteran Passport Application truthfully and shall not omit any relevant facts or information about the Conveyance which may contribute towards the review of the Conveyance by the Dating Advisory Committee.
  - 6.7. If a VCC Veteran Passport Applicant obtains any information which may make any information contained in a VCC Veteran Passport Application incorrect, the VCC Veteran Passport Applicant shall notify the Dating Advisory Committee immediately.
  - 6.8. If the Dating Advisory Committee ascertains that material omissions have been made or misleading information has been included in any VCC Veteran Passport Application, it shall report that discovery to the RAC for a decision on whether or not the VCC Veteran Passport Application should proceed or be terminated.
  - 6.9. If the VCC Veteran Passport Application is so terminated, no fee paid by the VCC Veteran Passport Applicant shall be refunded.
  - 6.10. If the VCC Veteran Passport Application is to continue, the Company shall be entitled to require the VCC Veteran Passport Applicant to supply all information previously omitted from the VCC Veteran Passport Application and to correct all misleading information included in it before continuing to consider it.
  - 6.11. The Dating Advisory Committee shall not be obliged to:
    - 6.11.1. consider a VCC Veteran Passport Application;
    - 6.11.2. give any reason for declining to do so.
  - 6.12. If the Company decides not to consider a VCC Veteran Passport Application for any reason or none, it shall refund the fee paid by the VCC Veteran Passport Applicant to the Company and the VCC Veteran Passport Application shall cease.
  - 6.13. If the Dating Advisory Committee decides to consider a VCC Veteran Passport Application, it shall only be obliged to undertake limited Research in respect of the Conveyance the subject of that VCC Veteran Passport Application.
  - 6.14. Such Research shall be subject to the evidential merit and other requirements of the Dating Rules so far as practicable in all the circumstances including the limited time available to undertake research into any Conveyance the subject of a VCC Veteran Passport Application and the temporary and conditional nature of a VCC Veteran Passport.
  - 6.15. The Dating Advisory Committee may issue a VCC Veteran Passport if it has reason to consider that the Conveyance may have been Completed or could have been Completed on or before the VCC Veteran Deadline subject to any further Research which may be necessary subsequently.
  - 6.16. The contents of any VCC Veteran Passport shall include some or all of the following statements (where relevant) that, from the information available to the Company:
    - 6.16.1. *the subject car appears to be of a make and model which may be eligible to participate in the LBVCR;*

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- 6.16.2. *from information in the possession of Veteran Car Company Limited, it appears that some examples of the model may have been completed by the manufacturer before 1<sup>st</sup> January 1905;*
- 6.16.3. *the majority of the parts on the subject car appear to comply with the technical specification of that make and model so far as can be ascertained from the limited information available to Veteran Car Company Limited;*
- 6.16.4. *the alterations and modifications disclosed by the entrant do not appear to be so extensive as to render the car ineligible;*
- 6.16.5. *as a result, Veteran Car Company Limited is prepared to allocate a speculative date(s) to the car of C[insert approximate date or dates];*
- 6.17. The VCC Veteran Passport will be issued for a term covering two LBVCR events only and will not be transferrable on a sale or other disposal of the Conveyance.
- 6.18. The VCC Veteran Passport will not be renewable but, during the period of the VCC Veteran Passport, the VCC Veteran Passport Applicant will be expected to make an Application if the VCC Veteran Passport Applicant wishes to continue entering the car in the LBVCR beyond the two LBVCR events period.
- 6.19. Where a car is of a make or model which has not previously been entered for the LBVCR or the Company is otherwise not sure that the car is eligible for the LBVCR, the Company is entitled to issue a VCC Veteran Passport if it so decides subject to such further conditions and restrictions as it shall decide.
- 6.20. The VCC Veteran Passport Applicant may be required to have the Conveyance inspected and to respond to any further enquiries by the Company before, at or after its first LBVCR event.
- 6.21. Such inspection may take place at the LBVCR event for which the VCC Veteran Passport Applicant has received a VCC Veteran Passport but will not render the entry for that Conveyance in that LBVCR event invalid even if the inspectors report that, as a result of their inspection, there appears to be insufficient positive information to justify the previous issue of its VCC Veteran Passport.
- 6.22. Where the Company does not have sufficient positive information to support the issue of a VCC Veteran Passport in respect of a Conveyance, it shall notify the RAC and the VCC Veteran Passport Applicant of that fact.
- 6.23. In those circumstances, the Company shall not be required to issue any form of VCC Veteran Passport but the fee paid by the VCC Veteran Passport Applicant shall not be refunded.
- 6.24. The conditions attached to VCC Veteran Passport will include the following:
- 6.24.1. *the VCC Veteran Passport only indicates that the subject car seems to be eligible to participate in the LBVCR and must not be relied upon for any other reason;*
- 6.24.2. *any date attributed to the car is speculative only and no guide to the date which may be attributed to it if it is subjected to a full dating process by Veteran Car Company Limited under the Dating Rules contained in the Memorandum and Articles of Veteran Car Company Limited from time to time;*
- 6.24.3. *the VCC Veteran Passport is temporary and there is no guarantee that the subject car will be issued with a Certificate if submitted to the full dating process by the Company;*
- 6.24.4. *the VCC Veteran Passport is not transferrable and does not remain with the car on any such transfer;*
- 6.24.5. *any new owner will not be entitled to apply for a VCC Veteran Passport for the car;*
- 6.24.6. *the VCC Veteran Passport merely contains an indication of opinion based on the information available and additional information might render the car ineligible for the LBVCR at any time;*
- 6.24.7. *the subject car may be inspected at the LBVCR (an application for a VCC Veteran Passport automatically authorises representatives of Veteran Car Services Limited to inspect the car before, during or after the LBVCR);*
- 6.24.8. *any such inspection is not in any way a form of safety scrutineering and the VCC Veteran Passport Applicant must be wholly and exclusively responsible for the safety of its vehicle;*
- 6.24.9. *the VCC Veteran Passport does not justify the inclusion of the subject car in any other events;*
- 6.24.10. *any third parties must not rely on the VCC Veteran Passport and must make their own enquiries into the specification and provenance of the subject car;*
- 6.24.11. *interested parties should consult the Veteran Car Company Limited web site for other information on the content and effect of a VCC Veteran Passport and the contents of the Dating Rules of Veteran Car Services Limited which apply to the application for this VCC Veteran Passport.*
- 6.25. The Dating Advisory Committee shall not determine the Date or Identity of a Conveyance the subject of a VCC Veteran Passport Application when considering a VCC Veteran Passport Application.
- 6.26. The Company may withdraw a VCC Veteran Passport at any time at its sole discretion.
- 6.27. There shall be no entitlement on the part of a VCC Veteran Passport Applicant to make any Complaint arising from any decision by the Company to:
- 6.27.1. decline to consider a VCC Veteran Passport Application;
- 6.27.2. refuse to issue a VCC Veteran Passport for any Conveyance;
- 6.27.3. withdraw a VCC Veteran Passport at any time;
- 6.27.4. make a report to the RAC concerning the contents of any VCC Veteran Passport Application;

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- 6.27.5. attribute a speculative date to the Conveyance with which the VCC Veteran Passport Applicant disagrees.
- 6.27.6. any other action or opinion of the Company of any kind with which the VCC Veteran Passport Applicant disagrees or disputes
- 6.28. A VCC Veteran Passport shall be and shall remain the property of the Company at all times.
- 6.29. If after the issue of a VCC Veteran Passport, the VCC Veteran Passport Applicant obtains information which may render the VCC Veteran Passport incorrect in any way, the VCC Veteran Passport Applicant shall immediately notify the Company and provide full details of any errors and any such information.
- 6.30. If any Conveyance the subject of a VCC Veteran Passport is modified by the VCC Veteran Passport Applicant after the issue of a VCC Veteran Passport, the VCC Veteran Passport Applicant shall immediately notify the Company of all such modifications and provide photographs of the same.
- 6.31. A VCC Veteran Passport shall:
- 6.31.1. have a photograph of the Conveyance attached to it;
- 6.31.2. be personal to the VCC Veteran Passport Applicant.
- 6.32. The issue of or refusal to issue a VCC Veteran Passport in respect of a Conveyance shall not bind the Company in any way if or when the Conveyance is the subject of an Application.
- 6.33. From time to time the Company shall decide at its sole discretion the fee payable by VCC Veteran Passport Applicants when making a VCC Veteran Passport Application and may increase the fee at its discretion at any time.
- 6.34. In order to avoid wasted VCC Veteran Passport Applications so far as is practicable, the Company may produce, publish and update a list of:
- 6.34.1. makes and models which are ineligible for the VCC Veteran
- 6.34.2. engine and chassis numbers of makes and models (some of which are eligible for the VCC Veteran) after which in numerical or time sequence examples of those makes and models will be ineligible
- unless compelling evidence to the contrary is supplied by the VCC Veteran Passport Applicant of the various types described in sub-clauses 21.1. and 21.3. only of the Dating Rules
- 6.35. Any such lists are merely a guide and the Company may revise all such lists from time to time or make exceptions at its sole discretion.

### APPENDIX 1

#### DATING AND IDENTIFICATION RULES

##### 1. Definitions

The following terms shall have the following meanings respectively in these Dating Rules:

- 1.1. **"Agreement"** The agreement between the Applicant and the Company concerning the Conveyance and including the Application.
- 1.2. **"Applicant"** The person making the Application.
- 1.3. **"Application"** An application by the Applicant for a Certificate for a Motor Car on the application form supplied by the Company to Members on request.
- 1.4. **"Application Fee"** A fee to be part of the Payment to be determined by the Company from time to time and to be refundable as set out in the Dating Rules
- 1.5. **"Assessment"** A review of the Report or any decision to commence any Review in accordance with the Dating Control Manual following a Complaint
- 1.6. **"Assessors"** Two or more members of the Dating Advisory Committee who shall undertake an Assessment
- 1.7. **"Audit"** An audit in accordance with the Dating Control Manual of a random sample of Applications and their results
- 1.8. **"Board"** The board of Directors of the Company
- 1.9. **"Certificate"** Any of a Dating Certificate, Composite Certificate, Eligibility Certificate, Copy Certificate or Special Certificate
- 1.10. **"Club"** The body of persons who are all members of the club known as the Veteran Car Club of Great Britain
- 1.11. **"Company"** Veteran Car Services Limited
- 1.12. **"Complaint"** A complaint or notification by the Applicant of its disagreement with the contents of the Report or with the procedures leading to the approval by the Dating Advisory Committee of the Report or any decision to commence any Review
- 1.13. **"Completion"** The possible completion of the Conveyance as defined in the Dating Rules (this definition includes the word "Completed")

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- 1.14. **“Composite”** A Motor Car whose Major Parts are car parts not necessarily from the same manufacturer provided they were made before the Deadline and whenever they were assembled into a functioning Motor Car
- 1.15. **“Composite Certificate”** A sealed certificate of Date and Identity (where possible) for a Composite which shall list its Major Parts and their likely date and origin
- 1.16. **“Conditions”** The terms and conditions of the Agreement between the Applicant and the Company
- 1.17. **“Conveyance”** A Motor Car the subject of an Application, a Passport Application or a VCC Veteran Passport Application (as the case may be).
- 1.18. **“Copy”** A Motor Car:  
 1.18.1. which is a replica of a make and model of Vehicle but whose majority of Major Parts are all parts made since the Deadline and which are exact copies of all the components which would together have comprised that Vehicle and  
 1.18.2. both whose performance and appearance is consistent with that Vehicle
- 1.19. **“Copy Application”** An Application for a Copy Certificate in respect of a Copy on the form supplied by the Company on request
- 1.20. **“Copy Certificate”** A Certificate issued by the Company confirming that the Copy is eligible to participate in Events in which a Copy is acceptable to the organisers including the Events Panel or Company or Special Sections
- 1.21. **“Date”** The likely date of Completion of the Conveyance determined (if at all) by the Company in accordance with the Dating Rules
- 1.22. **“Dating Advisory Committee”** The committee of persons who shall be responsible for the dating and identification of motor vehicles on behalf of the Company as set out in the Dating Rules
- 1.23. **“Dating Control Manual”** The manual produced by the Company from time to time containing a guide to the conduct of the dating and/or identification of motor vehicles by the Company
- 1.24. **“Dating Certificate”** A Certificate of Date in the form of a sealed statement of Date and Identity issued by the Company in respect of the Conveyance and including:  
 1.24.1. the qualifications and disclaimers set out in the Dating Rules  
 1.24.2. the Report (if any)
- 1.25. **“Dating Rules”** The rules governing the principles and procedures under which the Company shall undertake Research any Review, issue a Report and/or Certificate and conduct any Assessment or Appeal and issue any VCC Veteran Passport as set out under the heading “Dating and Identification Rules” in Appendix 1 to these Conditions.
- 1.26. **“Deadline”** 31<sup>st</sup> December 1918
- 1.27. **“Draft Report”** The draft report concerning the Conveyance issued by the Dating Advisory Committee which has as yet not been agreed by the Board and/or the Applicant.
- 1.28. **“Editor”** The Editor of any publication produced by the Company.
- 1.29. **“Eligibility Certificate”** A sealed certificate of Date (where possible) and Identity for a Motor Car having the majority of the Major Parts from the same make, but not from the same model, provided they were all made before the Deadline.
- 1.30. **“Headquarters”** The head office of the Company from time to time
- 1.31. **“Identity”** The likely make and model of the Conveyance as determined (if at all) by the Company in accordance with the Dating Rules.
- 1.32. **“Major Parts”** The main components of a Conveyance as set out in the Dating Rules
- 1.33. **“Marque Specialist”** A person appointed by the Dating Advisory Committee chairman to advise and research for the Dating Advisory Committee on a single or number of related dating applications.
- 1.34. **“Motor Car”** A self-propelled conveyance:  
 1.34.1. built primarily for the transport of people  
 1.34.2. on the ground

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- 1.34.3. steered by the driver
- 1.43.4. with more than two wheels
- 1.34.5. primarily for private rather than any commercial use (commercial use includes ambulances buses coaches for private hire fire-engines and trucks of any kind)
- 1.35. **"Notice Period"** 30 days.
- 1.36. **"Payment"** The fees charged by the Company from time to time for the dating and identification of a motor vehicle, payable by the Applicant at the time of the Application and divided into the Application Fee and the Research Fee
- 1.37. **"Permitted Car"** A motor car the subject of a Certificate
- 1.38. **"Report"** The report concerning the Conveyance issued by the Company prior to or at the same time as and annexed to the Certificate following acceptance of the same by the Applicant (and, after a Complaint, the Board where necessary under the Dating Rules).
- 1.39. **"Research"** Research into and investigation by the Company of the construction, origins and history of the Conveyance with the objective of establishing its Date and Identity
- 1.40. **"Research Fee"** A fee to be part of the Payment to be determined by the Company from time to time and to be non-refundable
- 1.41. **"Review"** A review of the Date and/or Identity of a Vehicle or Special or Copy (for which a date and identity has previously been determined by the Club or the Company) and undertaken from time to time by the Company in the interests of historical accuracy
- 1.42. **"Ruling"** The decision of the Assessors arising from an Assessment
- 1.43. **"Special"** A Motor Car:
  - 1.43.1. the majority of whose Major Parts were made by more than one manufacturer on or before the Deadline (including (where applicable) an engine which was not originally intended for automobile use);
  - 1.43.2. has been assembled as a complete Motor Car at any time
  - 1.43.3. but excluding any motor car the majority of whose Major Parts were intended primarily for non-automobile use
- 1.44. **"Special Certificate"** A sealed Certificate of the Identity of the majority of the Major Parts of the Special which shall list the Major Parts and their likely date and origin and on which the word 'Special' shall be prominently displayed on the Special Certificate
- 1.45. **"Vehicle"** A Motor Car having a Completion date not later than the Deadline (including a Composite where not separately treated or described).

**2. RULES**

- 2.1. The Company shall be solely responsible for:
  - 2.1.1. any Research;
  - 2.1.2. any Draft Report;
  - 2.1.3. any Report;
  - 2.1.4. the issue of any:
    - 2.1.4.1. Dating Certificate;
    - 2.1.4.2. Eligibility Certificate;
    - 2.1.4.3. Composite Certificate;
    - 2.1.4.4. Special Certificate
    - 2.1.4.5. Copy Certificate.
    - 2.1.4.6. any Assessment;
    - 2.1.4.7. any Ruling;
    - 2.1.4.8. any Audit;
    - 2.1.4.9. any Review;
    - 2.1.4.10. any VCC Veteran Passport.
- 2.2. The Club shall not be responsible in any way for any such matters and has passed to the Company all rights and responsibility for the same.
- 2.3. The Company shall not conduct the Research, issue a Certificate or VCC Veteran Passport or manage an Assessment or Review except in accordance with these Dating Rules.
- 2.4. The Company may undertake any Review in accordance with the provisions set out later in these Dating Rules.

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- 2.5. The Company only shall be entitled to withdraw or cancel any certificates issued by the Club or the Company in the past.
- 2.6. An Applicant shall apply for a Date and Identity for a Conveyance in the following manner:
  - 2.6.1. on the form approved by the Company from time to time;
  - 2.6.2. paying the Payment;
  - 2.6.3. including photographs of the Conveyance and such other information or material which the Company shall require from time to time when considering any Application;
  - 2.6.4. and shall include with the Application all material then available to the Applicant concerning the Conveyance.
- 2.7. An Applicant shall not withhold from the Company any information concerning the Conveyance which is relevant to the Application.
- 2.8. On receipt of the Application from the Applicant, (and provided the Company decides in its sole discretion to undertake the Research) the Company shall, at its sole discretion, appoint a member or members of the Dating Advisory Committee to undertake the Research
- 2.9. The Company may appoint Marque Specialists to assist with the Research.
- 2.10. The Company shall appoint as many persons to undertake the Research as the Company shall consider appropriate in the light of the amount of evidence submitted and the probable date and make of the Conveyance.
- 2.11. The Company shall not be confined to the study of evidence submitted by the Applicant but may (but shall not be obliged to) obtain and review evidence from any source.
- 2.12. The Conveyance must be inspected by at least two members or nominees of the Dating Advisory Committee prior to the issue of any Certificate in respect of it and the Applicant authorises the Company to:
  - 2.12.1. take as many photographs and video pictures of the Conveyance as the inspectors consider appropriate;
  - 2.12.2. measure the whole Conveyance and its individual components;
  - 2.12.3. keep all such material on file in whatever format it considers appropriate.
- 2.13. The Company shall be entitled at its discretion to undertake non-destructive tests of any component of the Conveyance or any document submitted to the Company by the Applicant in support of the Application.
- 2.14. The Applicant will comply with a reasonable request from the Company to dismantle a component of the Conveyance for inspection.
- 2.14. The Applicant may submit further evidence from time to time during the Research at the discretion of the Applicant.
- 2.15. If a date of manufacture of the Conveyance is required by the Applicant urgently for the purposes of obtaining a date-related registration mark for the Conveyance from the DVLA (or any successor), the Company shall issue a notice of confirmation of date which shall be the latest date on which the Conveyance was likely to have been Completed.
- 2.16. Such notice shall not bind the Company in any way and:
  - 2.16.1. it shall not be used by the Applicant for any purpose other than obtaining a registration mark from the DVLA (or its successor from time to time);
  - 2.16.2. the Company shall no longer be obliged or able to issue to an Applicant an anticipated Date and Identity for a Conveyance which is in the course of restoration or otherwise.
- 2.17. If the Conveyance is a Composite:
  - 2.17.1. the Applicant shall notify the Company that the Applicant requires a Composite Certificate;
  - 2.17.2. the Applicant shall list all the Major Parts in the Conveyance and provide whatever evidence is available to the Applicant of the original source and date of each of them;
  - 2.17.3. the Company shall not be obliged to undertake any Research in respect of the Composite except to the extent of satisfying itself (in whatever manner it decides) that each of the Major Parts is:
    - 2.17.3.1. likely to have been manufactured before the Deadline or
    - 2.17.3.2. of a design which was first manufactured before the Deadline and
    - 2.17.3.3. was intended for use in a Motor Car.
- 2.18. If the Conveyance is a Special:
  - 2.18.1. the Applicant shall notify the Company that the Applicant requires a Special Certificate;
  - 2.18.2. the Applicant shall list all the Major Parts in the Conveyance and provide whatever evidence is available to the Applicant of the original source and date of each of them;
  - 2.18.3. the Company shall not be obliged to undertake any Research in respect of the Special except to the extent of satisfying itself (in whatever manner it decides) that each of the Major Parts is:
    - 2.18.3.1. likely to have been manufactured before the Deadline or
    - 2.18.3.2. of a design which was first manufactured before the Deadline.
- 2.19. If the Conveyance is a Copy:
  - 2.19.1. the Company shall issue a Copy Certificate to the Applicant when the Dating Advisory Committee is satisfied that each of the Major Parts is either a part manufactured before the Deadline or is an exact copy of that incorporated in the Vehicle of which the Copy purports to be a copy;
  - 2.19.2. the Company shall not be obliged to undertake any Research in respect of the Copy except to the extent of satisfying itself (in whatever manner it decides) that all the Major Parts are either genuine or are exact copies of those on the relevant Vehicle;

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- 2.19.3. inspection by at least two nominees of the Dating Advisory Committee of a Conveyance the subject of a Copy Application is mandatory.
- 2.20. In the case of a Vehicle only for the purposes of these Dating Rules, the terms "Completion" and "Completed" shall mean the earlier of the dates when:
- 2.20.1. from unequivocal evidence obtained from original manufacturer's records, the Conveyance:
- 2.20.2. was constructed or assembled by the manufacturer or assembler as a rolling chassis capable of being driven under its own power and was placed in stock by the manufacturer or assembler pending sale to the public either with or without a body or
- 2.20.3. left the place of manufacture or assembly where it was wholly constructed or assembled as a complete motor vehicle (including a body);
- 2.20.4. (being of a make of which a substantial proportion of the model of which the Conveyance is an example) was fitted with a body designed and made by a person other than the manufacturer) from unequivocal evidence obtained from original manufacturer's records, the Conveyance left the place of manufacture or assembly as a complete motoring chassis, capable of being driven under its own power, for coach work at an independent coachbuilder;
- 2.20.5. (from other contemporary records) the Conveyance was:
- 2.20.5.1. sold and delivered by the manufacturer or another person as a complete motor vehicle or
- 2.20.5.2. completed and running on the road or race track (either in the ownership of the manufacturer or any of its dealers or in the hands of a third party)
- 2.20.6. (where no exact date of sale and delivery is available from manufacturer's or other records) the most likely date of Completion of the whole of the Conveyance taking into account all historical and other material available to the Company during the Research
- 2.20.7. (where the Conveyance has been assembled subsequently) the date on which it could have been assembled taking into account the most likely date of the majority of the Major Parts and all historical and other material available to the Company during the Research.
- and where there is conflict between records or evidence, the Company shall be entitled to rely on the records or evidence which it considers, at its sole discretion, to be the most accurate and reliable.
- 2.21. During the Research, the Company shall notify the Applicant in writing of:
- 2.21.1. any questions or difficulties concerning the possible Date and Identity of the Conveyance
- 2.21.2. the minutes of all discussions concerning the Conveyance at meetings of the Dating Advisory Committee from time to time
- in order to ensure that the Applicant is aware of all the issues affecting the Research at each stage.
- 2.22. On completion of the Research, the Company shall send to the Applicant the Draft Report together with its opinion as to the Completion of the Conveyance and its Identity (if it considers that it is able to come to any conclusion on those matters) and a review of the difficulties and problems which it has encountered during the dating and identification process.
- 2.23. The Draft Report shall be written following the guidelines contained in the then current edition of the Dating Control Manual and any ancillary documents and shall specifically refer to:
- 2.23.1. the unimpeachable facts concerning the Conveyance and its history gleaned from contemporary and other records;
- 2.23.2. related but not directly relevant unimpeachable facts;
- 2.23.3. modifications to the Conveyance and/or replacement parts;
- 2.23.4. the source and likely date of all Major Parts but
- 2.23.5. in the case of a Composite or a Special, the likely source and date of all Major Parts only;
- 2.23.6. in the case of a Copy, a comparison between its Major Parts and those of the Vehicle of which it purports to be a copy only.
- and the conclusion reached by the Company shall be set out under the heading "opinion of Company"
- 2.24. The person(s) writing the Draft Report shall be obliged to give more weight to unimpeachable facts than any other information or material reviewed in the Research but shall not be obliged to attribute a specific Date or Identity in the case of any doubt.
- 2.25. In the case of a Vehicle only and in accordance with Clause 2.20. above, the Research shall attempt to ascertain the most likely Date and/or Identity of the Conveyance from various sources in descending order of evidential merit namely:
- 2.25.1. an authenticated original dated sales invoice from the factory/importer/assembler in respect of the Conveyance;
- 2.25.2. original written factory records showing the sale of the Conveyance on a particular date;
- 2.25.3. original written factory records showing the physical construction and completion of the Conveyance and its transfer to stock of the manufacturer or to a dealer acting on behalf of the manufacturer;
- 2.25.4. original factory written records showing servicing, repair or modification of the Conveyance which must have occurred subsequent to a sale or use by the manufacturer;
- 2.25.5. in the case of a work's racing car, records of its participation in a race gathered from original factory records, race records, contemporary press reports and/or biographical material concerning its drivers;
- 2.25.6. other written contemporary original evidence (such as a subsequent transaction involving the Conveyance which is clearly dated);
- 2.25.7. other written contemporary original evidence that the Conveyance was complete and "in circulation" by a specific date (such as repair bills and correspondence);

## VCC VETERAN PASSPORT CONDITIONS

- 2.25.8. other written or photographic contemporary evidence concerning the Conveyance which can be dated clearly by reference to information contained in the material although not necessarily directly relating to the Conveyance itself;
- 2.25.9. judgment by the person(s) conducting the Research concerning the actual date of manufacture or assembly of the Conveyance supported by:
  - chassis numbers and the numbers of other Major Parts in the Conveyance and compared with either or both:
    - 2.25.9.1. other examples of the same make and model as the Conveyance whose date of Completion has been ascertained by virtue of other evidence of higher value or merit than this category
    - 2.25.9.2. factory records of numbered parts and any known sequence in those numbers
    - 2.25.9.3. technical and other information (including drawings and photographs) contained in contemporary sales brochures or technical and parts manuals produced by the manufacturer;
    - 2.25.9.4. the dates of commencement and cessation of the manufacture and sale of that make and model (if known);
    - 2.25.9.5. circumstantial evidence such as magazine articles of the relevant period about the make and model of which the Conveyance is an example.
- 2.26. The Dating Advisory Committee shall first take into account the most likely date and source of the following Major Parts when considering the most likely Date and Identity of the Conveyance:
  - 2.26.1. Engine
  - 2.26.2. Gearbox
  - 2.26.3. Chassis
  - 2.26.4. Front Axle
  - 2.26.5. Rear axle
  - 2.26.6. Steering Gear
  - 2.26.7. Radiator
- 2.27. Where the above Major Parts are determined by the Dating Advisory Committee to be of different dates, the Dating Advisory Committee may:
  - 2.27.1. decline to attribute a specific Date to the Conveyance but may set out in detail the most likely dates of each of those components in the Draft Report
  - 2.27.2. issue a Certificate on which a Date has been attributed to the Conveyance which matches the most likely date of the majority of the Major Parts
- 2.28. In the case of a Conveyance having a most likely Date and/or Identity supported by evidence having merit at least as sound as stated in sub-clause 2.25.8 above and providing the Dating Advisory Committee is of the opinion that a majority of the Major Parts are original to that particular Conveyance then the Dating Advisory Committee may exceptionally, recommend a particular Certificate even though the car in question does not meet the precise definition for that Certificate subject to the following:
  - 2.28.1. details of such an exceptional recommendation will be included in the Draft Report.
  - 2.28.2. the exceptional recommendation of a Motor Car shall not constitute a precedent and may not be cited in any Assessment in respect of any other Motor Car;
  - 2.28.3. similarly the Dating Advisory Committee will consider any Motor Car with some replica parts and may make an exception when recommending a Certificate
- 2.29. In the case of a Composite or a Special, the Dating Advisory Committee shall:
  - 2.29.1. list the source and date of each of the Major Parts in the Draft Report
  - 2.29.2. only attribute any Date to the Composite or Special if all of the Major Parts were likely to have been made in the same year
  - 2.29.3. attribute to the Composite or Special an Identity which is drawn from the majority of the Major Parts (unless there is no such majority in which case the Identity shall be chosen by the Company from among the makers of those Major Parts which can be reliably identified)
- 2.30. The Applicant shall have until the expiry of the Notice Period from the date of dispatch of the Draft Report in which to:
  - 2.30.1. serve upon the Company notice of its acceptance of the Draft Report or
  - 2.30.2. serve upon the Company any further evidence which the Applicant wishes to be taken into account to complete the Research (which right shall only be exercised once by the Applicant);
  - 2.30.3. withdraw the Application by notice in writing to the Chairperson of the Company whereupon no further Application for the Date and Identity of the Conveyance will be accepted in respect of the Conveyance within one (1) year of the date of such withdrawal;
  - 2.30.4. make a Complaint.
- 2.31. Failing the submission of further evidence in response to the Draft Report or in the absence of any such withdrawal of the Application or the making of a Complaint within the Notice Period, the Company shall not issue a Report or Certificate and sub-clause 31.3. above shall apply.
- 2.32. If the Applicant accepts the Draft Report, it shall then become a Report.
- 2.33. On acceptance of the Draft Report by the Applicant, the Company may issue a Certificate for the Conveyance (if it considers it appropriate to do so).
- 2.34. No Certificate and Report shall be issued for the Conveyance unless it is a Vehicle, a Composite, a Special or a Copy in the opinion of the Company.

## VCC VETERAN PASSPORT CONDITIONS

- 2.35. All Certificates shall include the following declarations:  
*This Certificate is issued subject to the rules of the Veteran Car Company Limited pertaining to the dating and identification of motor vehicles in force at the date of this Certificate as set out in Appendix 1 of the Articles of Association of that company. Any persons purchasing or otherwise dealing with the motor vehicle to which this Certificate applies must satisfy themselves as to the origins and history of that motor vehicle by making their own researches and enquiries. No such person is entitled to rely on this Certificate in any way.*  
*The identity of the motor vehicle to which this Certificate applies and the date set out overleaf have been attributed to it in the reasonable opinion of the Veteran Car Company Limited but the company and its employees and appointees shall not be liable to any person in any way if such attribution is shown to be incorrect for any reason.*  
*Any person to whom this Certificate is issued or who wishes to use it in any way must be aware that the contents of the research report produced by the Veteran Car Company Limited concerning the motor vehicle may be changed at any time in the light of new information about the vehicle or otherwise. A copy of the research report may be obtained by request in writing to the Secretary of the company.*  
*This Certificate is subject to review at any time in the light of any further information about the construction, origins and history of the motor vehicle. This may result in the withdrawal or modification of the Certificate by the Veteran Car Company Limited.*  
*This Certificate is and shall always remain the property of the Veteran Car Company Limited.*
- 2.36. If the Company declines to issue a Certificate in respect of the Conveyance but is satisfied that the Conveyance is a Vehicle, it may issue an Eligibility Certificate (subject to approval by the Applicant of the Draft Report which confirms that the Company is only willing to issue an Eligibility Certificate in that case) which shall be similar in content to a Dating Certificate (and shall be accompanied by a copy of the applicable Report) but shall also contain the following text:  
*"Veteran Car Company Limited is satisfied that the evidence researched by it indicates that the majority of the major parts contained in the motor vehicle to which this Eligibility Certificate applies are reasonably appropriate to the marque as constructed in the year stated overleaf and that either the specification of the restored motor vehicle is in reasonable conformity with the original manufacturer's information for the specified model type to which this motor vehicle appears to belong or alternatively is an amalgamation of major parts from the same manufacturer."*
- 2.37. In the case of a Composite Certificate, the following text shall be endorsed on the rear of the document:  
*"Veteran Car Company Limited is satisfied that the evidence researched by it indicates that of the majority of the major parts contained in the motor vehicle to which this Composite Certificate applies were made for motor car use by more than one manufacturer. The likely source and type of those parts are described in the report annexed to this certificate. The purported identity of the motor vehicle shown on the face of the certificate is for guidance only and has been attributed to the motor vehicle by Veteran Car Company Limited after a review of its major parts and does not indicate the origins of the motor vehicle or that it existed as a motor vehicle of any make or model at any time prior to 1<sup>st</sup> January 1919."*
- 2.38. In the case of a Special Certificate the word Special shall be prominently displayed on the front of the Certificate and the following text shall be endorsed on the rear of the document:  
*"Veteran Car Company Limited is satisfied that the evidence researched by it indicates that of the majority of the major parts contained in the motor vehicle to which this Special Certificate applies were made for motor car use by more than one manufacturer but one or more major parts were made for aeronautical or commercial vehicle use. The likely source and type of all the major parts are described in the report annexed to this certificate. The purported identity of the motor vehicle shown on the face of the certificate is for guidance only and has been attributed to the motor vehicle by Veteran Car Company Limited after a review of its major parts and does not indicate the origins of the motor vehicle or that it existed as a motor vehicle of any make or model at any time prior to 1<sup>st</sup> January 1919."*
- 2.39. The Company shall be at liberty to change any of the above texts set out in Clauses 2. 36 -39 of these Dating Rules at its sole discretion at any time.
- 2.40. The issue of a Certificate and Report shall be final and binding upon the Applicant but they shall remain the property of the Company.
- 2.41. No Application for a Certificate for a Motor Car shall be accepted by the Company within 2 years of the date of either the issue of a Certificate in respect of that Motor Car or the refusal by the Company to issue a Certificate unless the Motor Car has been sold or otherwise disposed of by the original Applicant and the original Applicant has no further interest in it
- 2.42. The Company shall be at liberty to require that proof of such disposal shall be produced by the new owner prior to the acceptance by the Company of any such new Application.
- 2.43. Any Member who submits an Application in respect of a Conveyance shall:
- 2.43.1. supply such photographs of the Conveyance and all its component parts as the Company shall require;
  - 2.43.2. keep detailed written and photographic records of any restoration of the Conveyance or manufacture or assembly of a Copy;
  - 2.43.3. notify the Company of any new parts or parts not normally used by the manufacturer in the construction of motor vehicles of that type and model which the Applicant has installed in the Conveyance.

VCC VETERAN PASSPORT CONDITIONS

- 2.44. The Company shall require the Applicant to submit the Conveyance for inspection by any person(s) nominated by the Company:
- 2.44.1. prior to the issue of any Draft Report concerning that Vehicle;
- 2.44.2. at any time (and as many times) afterwards as the Company decides at the discretion of the Company.
- 2.45. Any such inspection shall be at a place and time decided by the Company at its discretion..
- 2.46. If the Applicant finds it impossible to submit the Conveyance for inspection at the place required by the Company, the Applicant shall pay, in advance, the reasonable costs and expenses to be incurred by the Company for such inspection by its nominees at a place agreed between the Applicant and the Company.
- 2.47. If the Applicant does not accept the Draft Report or refuses to accept a decision of the Company to decline to issue a Certificate, the Applicant only may make a Complaint.
- 2.48. An Applicant shall make a Complaint by service on the Secretary of the Company of notice in writing objecting to the Report or the refusal by the Company to issue a Certificate and setting out the reasons for such objection (including the submission of any further evidence) within the Notice Period of the dispatch to the Applicant by the Company of the Draft Report (time being of the essence in this respect).
- 2.49. On receipt of a Complaint within the Notice Period, the Company shall appoint a person or persons to undertake an Assessment with the objective of making a Ruling.
- 2.50. The Company shall conduct the Assessment on the following basis:
- 2.50.1. the member of the Dating Advisory Committee who undertook the Research shall not undertake the Assessment;
- 2.50.2. at least two other members of the Dating Advisory Committee shall undertake the Assessment as the Assessors;
- 2.50.3. the Assessors shall review the evidence produced by the Applicant, the evidence reviewed by the person who undertook the Research and the method and procedures followed by the Dating Advisory Committee in the course of the Research and the production of the Report;
- 2.50.4. the Assessors shall specifically and expressly address all new evidence and opinion submitted to the Dating Advisory Committee by the Applicant in response to the Draft Report;
- 2.50.5. the Assessors shall inspect the Conveyance;
- 2.50.6. the evidential merit rules set out in these Dating Rules shall be applied to the Assessment;
- 2.50.7. the Assessors shall attend one or more Board meetings to explain and discuss the contents of a draft Ruling following the Assessment as required by the Board;
- 2.50.8. the Assessors shall endeavour to complete their Assessment with reasonable dispatch but no time limit shall apply to their work on an Assessment until directed by the Board to complete the same within a minimum of three months from such direction.
- 2.51. The Applicant may withdraw the Complaint at any stage during the above process by notice in writing to the Secretary of the Company.
- 2.52. If the Applicant withdraws the Complaint but still does not accept the Draft Report no Certificate shall be issued, the Application shall cease and determine and Clause 42 of these Dating Rules shall apply.
- 2.53. The Dating Advisory Committee shall issue to the Board a draft of the Ruling.
- 2.54. The Board shall then decide whether the Company shall accept the Ruling.
- 2.55. If the Board accepts the Ruling, the Company shall promptly notify the Applicant of its decision and send the Applicant a copy of the Ruling.
- 2.56. If the Applicant accepts the Ruling, the Applicant may call for a Certificate (where appropriate).
- 2.57. If the Applicant does not accept the Ruling, no Certificate shall be issued, the Application shall cease and Clause 40 of these Dating Rules shall apply.
- 2.58. The Applicant shall have no right to submit any further evidence or opinion in respect of the Conveyance following acceptance by the Company of the Ruling.
- 2.59. If the Board does not accept the Ruling, the Board shall require the Dating Advisory Committee to re-consider the contents of the Ruling and the Board shall give its reasons for such request.
- 2.60. Following such re-consideration the Dating Advisory Committee shall submit the new Ruling to the Board (together with any revisions and responses to the comments of the Board).
- 2.61. The Board shall be at liberty to accept or reject the re-considered Ruling.
- 2.62. If the Board rejects it, the Company will decline to issue any Certificate and shall refund the Applicant the Application Fee and Clause 42 of these Dating Rules shall apply.
- 2.63. The Applicant shall have no recourse against the Company or any of its officers or appointees (including all members of the Dating Advisory Committee) arising from the decision of the Board to reject the Ruling and the Company and the Applicant shall agree to disagree concerning the date and/or identity of the Conveyance.
- 2.64. All material received by the Company from the Applicant or otherwise in the course of the Research and following a Complaint shall be retained by it in secure storage and maintained as a Company archive.
- 2.65. The Company shall be entitled to charge any person (including any Member) seeking information concerning the Date and Identity of a Motor Car reasonable search and copying charges for the provision of information in its records but shall not be obliged to release any such information at any time.

VCC VETERAN PASSPORT CONDITIONS

- 2.66. If the Applicant is a limited company or is some other entity whose members have limited liability of any kind, the Company (at its sole discretion) shall be entitled to require a director or directors of the Applicant to guarantee all the obligations of the Applicant under the Application, the Conditions and these Dating Rules.
- 2.67. No person who has a financial or other interest in the Conveyance shall be eligible to participate in the Research or any Assessment in any capacity.
- 2.68. Any member of the Dating Advisory Committee who has or has had any interest or been involved in the Conveyance in any way shall declare the nature of that interest or involvement to the Chairperson of the Dating Advisory Committee prior to the commencement of the Research in respect of the Conveyance or the acquisition of the interest or the commencement of the involvement
- 2.69. The Chairperson of the Dating Advisory Committee may at the sole discretion of the Chairperson of the Dating Advisory Committee exclude any member of the Dating Advisory Committee from participating in any consideration of any Application or Assessment on such declaration of such interest or involvement.
- 2.70. Any director of the Company who has a financial or other interest or involvement in the Conveyance shall declare that interest or involvement on submission of the Application or when the director acquires the interest or involvement (whichever is the later) and shall take no further part in the deliberations and decisions of the Company concerning the Research or any Assessment in respect of the Conveyance or any discussions or decisions of the Board concerning the Conveyance.
- 2.71. Subject to any shorter time limits imposed by these Dating Rules in respect of the dating and identification process, if an Applicant does not respond in writing to a request for information contained in a communication from the Company concerning the Conveyance or the Research itself within 60 days of the date of that communication, the Application shall terminate and Clause 38 of these Dating Rules shall apply.
- 2.72. If the Applicant fails to submit the Conveyance for inspection by the Company within 90 days of a request from the Company to the Applicant to do so, the Application shall terminate and Clause 42 of these Dating Rules shall apply.
- 2.73. The Company may waive or modify any of the time limits contained in these Dating Rules at its discretion.
- 2.74. Any agreement decision grant of consent or exercise of judgment on the part of the Company in respect of any matters affecting an Application or the issue, modification or withdrawal of any Certificate:
- 2.74.1. shall be at the sole discretion of the Company;
  - 2.74.2. must be recorded in writing;
  - 2.74.3. must be signed by a director of the Company
  - 2.74.4. if the agreement of the Company is being sought by the Applicant such agreement must be sought and obtained from the Company by the Applicant before the happening of any event to which it relates
- 2.75. The Company shall be entitled to undertake a Review of any Vehicle, Composite, Special or Copy previously dated and/or identified by the Club or the Company at any time but shall not be obliged to do so.
- 2.76. The Company shall notify the owner of the Vehicle, Composite, Special or Copy if it decides to commence a Review in respect of it.
- 2.77. The Company shall include with such notice the reasons why the Company considers that such Review is necessary and such reasons shall be restricted to the following:
- 2.77.1. the discovery of original written material which casts doubt upon the Date or Identity attributed to the Vehicle, Composite, Special or Copy by the Club or the Company in the past
  - 2.77.2. the discovery of information or material which casts doubt upon the reliability of any evidence submitted by the original applicant in respect of the Vehicle, Composite, Special or Copy which the Company intends to subject to a Review
  - 2.77.3. the discovery of information about another Motor Car which casts doubt upon the reliability of any evidence submitted by the original applicant in respect of the Vehicle, Composite, Special or Copy which the Company intends to subject to a Review or obtained during the course of any research into that Motor Car or its history
  - 2.77.4. any changes to the Vehicle, Composite, Special or Copy since the Date or Identity was attributed to it
  - 2.77.5. the discovery or re-interpretation of evidence concerning generally the make or model of Motor Car with which the Vehicle, Composite, Special or Copy was identified
- 2.78. The owner of a Vehicle, Composite, Special or Copy who receives notice from the Company that it intends to undertake a Review in respect of that Vehicle, Composite, Special or Copy may make a Complaint within the Notice Period whereupon the Company shall undertake an Assessment in respect of the decision to commence a Review in respect of the Vehicle, Composite, Special or Copy.
- 2.79. If such Assessment decides that the Review shall be undertaken it shall continue and the result of the Review shall be treated as a Ruling under these Dating Rules and the earlier provisions relating to a Ruling in these Dating Rules shall apply.
- 2.80. If such Assessment decides that the Review should not proceed it shall be terminated immediately.
- 2.81. Following a Review and the issue of a revised Certificate the dating files (including digital files) of all cars made by the same manufacturer as the Vehicle, Composite, Special or Copy the subject of the

*VCC VETERAN PASSPORT CONDITIONS*

review around the same Date shall include a copy of the Report attached to the replacement Certificate (either or both in hard copy and digital form).

<b>FOR OFFICE USE ONLY</b>
Make: .....
Application Number: .....
Date Received: .....
Fee Paid: .....

## VCC VETERAN PASSPORT APPLICATION FORM

This application form is for use by an entrant wishing to participate in the London to Brighton Veteran Car Run (LBVCR) where the vehicle does not currently hold a valid (pre 1905) Veteran Car Club of Great Britain/Veteran Car Services Limited Dating Certificate and where the vehicle has not previously been accepted for the LBVCR between 2004 and 2008 inclusive.

This application is subject to the Conditions issued by Veteran Car Services Limited ("VCC") relating to the service provided by it to applicants for a VCC Veteran Passport which is published on the VCC web site: [www.vccofgb.co.uk](http://www.vccofgb.co.uk); a printed copy of the Conditions is available on request. This service will be carried out by the VCC. The applicant will receive one-year complimentary Associate Membership of the VCC of GB (subject to the clubs membership criteria).

VCC, will indicate to the LBVCR Organisers if the vehicle may be eligible for the LBVCR and, if likely to be eligible, will provide a speculative date of manufacture along with other relevant details about the vehicle. The VCC Veteran Passport will be valid for the first two LBVCR events from the date of issue and the information provided by VCC will be used by the Organisers as the specification for display in the LBVCR programme, website and other relevant publications. Any speculative date will be shown as e.g. c.1904 (or whatever date is shown in the VCC Veteran Passport) in these LBVCR publications.

The VCC Veteran Passport fee of £95.00 must be paid in full directly to VCC before this application can be processed.

The full completion of this form together with **good quality photographs** and other materials as detailed in the attached schedule will be required prior to acceptance of this application by VCC. *(The entrant grants to the RAC a royalty- free and unlimited licence to use, publish and reproduce all photographs, rubbings and documents in any way it decides in connection with the LBVCR and the entrant also grants the same licence to VCSL to retain them for its archives and to use, publish and reproduce them for the purposes of research into the history of this and other vehicles and the dissemination of that research.)*

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### APPLICANT:

Full Name: .....

Owners Name (if different) .....

Address: .....

Post/ZIP Code: ..... Country: .....

Telephone (Day): ..... (Evening): .....

Fax: .....

Email: .....

If VCC Member, your membership number: .....

**VEHICLE DETAILS:**

**SECTION A – GENERAL INFORMATION**

1. Makers name .....
  2. Current registration number ..... Previous registration number (s).....
  3. Date of manufacture (claimed) .....
  4. Maker's HP (if known) .....
  5. Model type .....
  6. Chassis and/or car number.....
- 

**SECTION B – ENGINE DETAILS**

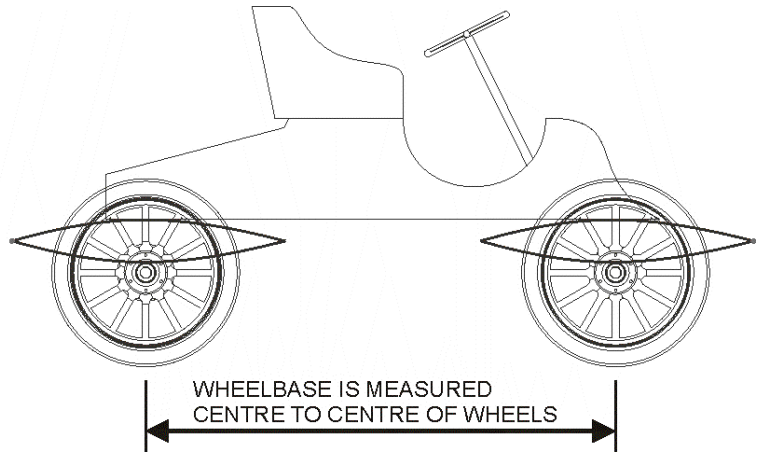
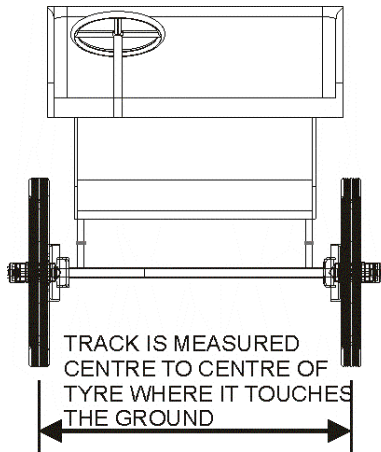
1. Engine manufacturer .....
  2. Engine number .....
  3. Cylinder bore (*actual measurement*) .....
  4. Piston stroke (*actual measurement*) .....
  5. Number of cylinders .....
  6. Position of engine .....
  7. Make and type of carburettor .....
  8. Make, type number or serial number of magneto (if fitted)  
.....
- 

**SECTION C – TRANSMISSION DETAILS**

1. Gearbox number (*if any*) .....
  2. Maker's mark on gearbox .....
  3. Number of forward gears .....
  4. Is reverse fitted? .....
  5. Is reverse controlled by separate lever? .....
  6. Back axle number .....
-

**SECTION D – CHASSIS DETAILS**

1. Chassis number and location: .....  
Is this number stamped on the chassis: **YES / NO**
2. Type of chassis (tubular, channel steel, wood and flitch plate etc.)  
.....
3. Width of track (*actual measurement*) Front.....Rear.....
4. Length of wheelbase (*actual measurement*) .....
5. Tyre size (*Front*) ..... (*Rear*) .....
6. If solids please quote overall diameter of wheels (*Front*) ..... (*Rear*).....



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**SECTION E – COACHWORK**

1. Type of body: .....
2. Coachbuilder: .....
3. Is this the original body fitted to this conveyance when supplied new: **YES / NO**
4. Body number and where located .....  
Is it stamped on a plate attached to the body: **YES / NO**
5. Please give full details of any maker's or coachbuilder's plates etc.  
.....

**SECTION F – SUPPLEMENTARY INFORMATION**

Please complete the following questions with maximum information; an extra sheet should be used if necessary.

- 1. Was the vehicle obtained in running order? **YES / NO**
- 2. Date vehicle obtained .....
- 3. Is the vehicle roadworthy? **YES / NO**
- 4. Has the vehicle or any part of it been renovated, restored, replaced or reconstructed recently or in the past? **YES / NO**

If "YES" please provide details of the work with supporting photos if available.

.....  
.....  
.....

- 5. Are there any parts that are missing or not original to the vehicle? **YES / NO**

If "YES" please provide a list of the parts that are missing or replaced. Please state if contemporary parts, reproduction parts or parts not to the original specification have been fitted.

.....  
.....  
.....  
.....

- 6. Do all the major parts of the vehicle "belong together" or is it an assembly of parts from several sources?  
*Note the major parts are: engine, gearbox, chassis, front axle, rear axle, steering gear and radiator.*  
**YES / NO**

If "NO" please provide details of the parts and their origins.

.....  
.....  
.....  
.....

- 7. Please provide details of the history of the vehicle together with a list of previous owners and their dates of ownership: *(Use additional paper if required)*

.....  
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VCC VETERAN PASSPORT APPLICATION

**Application:**

This application is completed to the best of my knowledge and submitted with the understanding that the application and its fee are non-returnable and that the findings of VCC, are final and that the resulting information will be used as the formal vehicle information in the LBVCR programme, website and other related materials. I have read and understood the Conditions to which this application is subject and agree and accept that I am bound by them in their entirety.

Full Name of Applicant: .....

Signature of Applicant: .....

Date of Application: .....

## Schedule of Required Supporting Materials

### 1. Required photograph schedule:

Photo No.	View	Tick if supplied
1	¾ frontal view offside	
2	¾ frontal view nearside	
3	Front	
4	Rear	
5	Left side profile	
6	Right side profile	
7	Interior	
8	Controls	
9	Engine (showing major components and ancillaries)	
10	Gearbox	
11	Front axle or transmission	
12	Rear Axle or transmission	
13	Other	

### 2. List of supporting documents submitted:

Please provide the following 4 items where possible and list below details of all copies of documents and any other supporting evidence submitted. Where available please also supply copies of original registration documents, bill of sale, manufacturers or suppliers correspondence etc:

Ref	Item	Tick if supplied
1	Rubbing of Engine Number	
2	Rubbing of Chassis Number	
3	Rubbing of Identification Plate	
4	Rubbing of other identification plate (eg: Selden Plate)	
5		
6		
7		
8		
9		
10		
11		
12		

Please only supply copies as these will be retained by the VCC

**PAYMENT DETAILS**

Please return this completed seven page application form, together with photographs and supporting documents as listed in the schedule, along with the fee of £95.00 to:

**Veteran Car Services Limited**  
**Jessamine Court**  
**15 High Street**  
**Ashwell**  
**Hertfordshire**  
**SG7 5NL**

I wish to pay by: - Cheque – Debit/Credit Card *(Delete as necessary)*

CHEQUE:

All cheques must be in **GB Pounds Sterling**, in the amount of £95.00 and made payable to **VETERAN CAR SERVICES LIMITED**

DEBIT/CREDIT CARD:

Type - **VISA** or **MASTERCARD** *(Delete as necessary)*

Card No: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry date: \_\_\_\_\_ / \_\_\_\_\_

Security code (last 3 digits on the reverse of the card): \_\_\_\_\_

Name as it appears on the card: \_\_\_\_\_

Please provide a daytime telephone number: \_\_\_\_\_